



Session Organizer Guidelines

Hosted by Keio University, Tokyo, Japan

To Be a Session Organizer

You are encouraged to be a current or newly joining member of Western Economic Association International or of another allied society participating in the conference. Paper submission fees are waived for all papers presented in organized sessions.

Suggested Session Format

The session time allocation is one hour and 45 minutes. A typical session includes a chairperson, three papers, and three discussants, with at least one discussant assigned to comment on each paper. Other formats, such as panels or roundtables, may also be used. Must include at least three registered participants.

Overall Responsibility

As the organizer, you have the following responsibilities:

- Monitor preparations of your session participants.
- Maintain liaison between your participants and WEAI.
- Ensure that your session participants are well prepared and registered to attend by January 1.
- Make sure your session participants meet all deadlines.
- Keep the Executive Office informed of changes to your session.

Session Scheduling Requests

If extenuating circumstances allow a participant to attend only part of the conference, please include a scheduling request with your preliminary session information.

Information Needed

After receiving commitments from session participants, send the following information to WEAI (see sample on back):

- Session title.
- One *JEL* topic area code.
- Professional affiliations and e-mail addresses for all participants (including coauthors). Please indicate paper presenter with an asterisk (*).
- Paper titles (if applicable).

Program space is limited; please submit materials early. Sessions are subject to review by a screening committee.

Conference Format

The format is intended to promote active involvement by all attendees — nearly all 350 to 400 economists attending will be on the program. In addition to the keynote sessions, the program consists of approximately 130 small discussion groups with 10 to 15 meeting concurrently during each time period. Including program participants, session attendance may range from 6 to 60, depending on the time of day and the topic's popularity, etc. However, the most fruitful discussions often occur among small groups of interested individuals. Your session can benefit by inviting experts besides those on the program to attend.

Registration Fees

All attendees, including WEAI Officers and Board Members, are asked to pay the conference registration fee to help defray the sizable cost of organizing the conference. Please inform prospective participants that they are responsible for their own expenses. Organized session participants may register at the member rate even if they are nonmembers, but are cordially invited to join the Association.

Waiver of Manuscript Submission Fees

WEAI members can submit their conference papers to either *Economic Inquiry* or *Contemporary Economic Policy* without paying the usual manuscript submission fee provided the manuscripts reach the editors within six months after the conference.

Checklist

- November 1, 2018 — Session information is due to WEAI (sample format is found on the back).
- February 1, 2019 — Deadline to take advantage of early registration discount.
- February 21, 2019 — Verify that all session participants have received copies of all papers.

WEAI members affiliated with an Institutional Member receive complimentary conference registration if they organize a session in which at least three participants pay the usual registration fee.

Format for Session and Participant Information

Verify accuracy of all participant information and send to WEAI as soon as possible. NOTE: Please submit **revised** information with “track changes” turned on so that each revision is clearly marked. On papers with more than one author, please indicate paper presenter with an asterisk (*).

Session Organizer: Steven M. Danna

Session Title: Issue in Oil and Gas Transportation

Topic Area Code: Q32

Scheduling Request: Please schedule March 23

Participating Allied Society: Association of Economists for
Economics

Chair: Russell W. Barie, University of California, Santa Barbara
(rwb@ucsb.edu)

Paper 1: *Production Technology and Ecology*

Kevin Gellerman, Mount St. Vincent University (kg@msvu.ca)

Paper 2: *On the Speed of Inventory Adjustments*

Abigail Rosendahl, San Francisco State University
(ar@sfsu.edu)

Paper 3: *Equilibrium Asset Pricing in the Presence of Risk*

Andrew Barie, University of Utah, Salt Lake City
(ajb@econ.utah.edu)

*Kristina Jones, University of Utah, Salt Lake City
(kr@econ.utah.edu)

Discussant 1: Sean Gellerman, Decision Resources
(sg@compu.serve.com)

Discussant 2: Michael Danna, Drees, Dunn & Company
(md@aol.com)

Discussant 3: Emelia Rosendahl, University of California,
Santa Barbara (emmie@econ.ucsb.edu)

For program updates visit
www.weai.org

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